



# NEW MEXICO AIR NATIONAL GUARD ENLISTED AGR VACANCY ANNOUNCEMENT



**Announcement No: NME 26-002**

**Open: 26 JAN 2026**

**Closes: 20 FEB 2026**

**Submit job application to:**

SMSgt Diana Melero-Sena, HRO Remote  
TEAMS #: 1-385-682-4384  
[diana.melero\\_sena.1@us.af.mil](mailto:diana.melero_sena.1@us.af.mil)

**Area of Consideration:**

|  |            |   |        |
|--|------------|---|--------|
|  | Nationwide | ✓ | State  |
| ✓  | NMANG      |   | NMARNG |
| Open to all members of the New Mexico Air National Guard |            |   |        |

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| <b>New Mexico Air National Guard</b><br>2251 Air Guard Rd SE,<br>Kirtland AFB NM 87117 | <b>LOCATION:</b> 150 Logistics Readiness Squadron,<br>Kirtland AFB, NM |
| <b>POSITION TITLE:</b> Supply Technician   |  |
| <b>MIN/MAX GRADE:</b><br>E-7   | <b>AFSC:</b><br>2S000  |
| <b>PROJECTED START DATE:</b> Projected start date to be determined                     |  |

**SPECIALTY SUMMARY:** Directs materiel management activities involved in developing, operating, implementing, and analyzing manual and automated integrated logistics systems. Manages item and monetary accounting, inventory control, financial planning, and warehousing functions. Monitors and operates the Integrated Logistics Systems-Supply (ILS-S) and associated logistics systems interfaces. When assigned to combat support or enabler organizations, provides materiel management expertise as related to ILS-S processes, accountable officer, responsible officer, and responsible person obligations. Related DoD Occupational Subgroup: 155100.

**MINIMUM QUALIFICATIONS:** Must be a member of the New Mexico Air National Guard. The AFSC required for this position is 2S0X1.

**ELIGIBILITY REQUIREMENTS TO QUALIFY FOR AGR TOUR:**

Must meet AGR accession standards as listed in ANGI 36-101, Chapter 5. Applicant who requires retraining must meet requirements IAW DAFI 36-2670 *Total Force Development* and DAFMAN 23-2100, *Chapter 4, ANG Retraining Program*. Must meet physical examination and medical standards as listed in DAFMAN 48-123 *Medical Examinations and Standards*, and ANGI 36-101, Chapter 12. Should be able to acquire 20 years of active duty prior to mandatory separation date. Should be able to serve at least five (5) consecutive years in the AGR program prior to becoming eligible to receive military non-disability retirement or retainer pay. Must not be eligible for or receiving an immediate Federal (military or civilian) retirement annuity.

As a condition of employment, selected hire agrees to attend all Unit Training Assemblies and Annual Training, deployments, special projects, and exercises with his/her unit of assignment; applicant must be assigned to a Military Unit Manning Document in the unit they support and UMD compatible AFSC prior to Active Duty Tour. The military uniform will be worn in accordance with DAFI 36-2903.



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**REQUIRED DOCUMENTS-** All applications must contain the following:

- Completed NGB 34-1
- Current Virtual MPF Record Review (RIP) **\*generated within the last 90 days\***
- Current copy of your Official Air Force Fitness Assessment Report

**INSTRUCTIONS FOR APPLYING:** After completing NGB Form 34-1 in its entirety, please combine with the rest of the required documents into one PDF file. **\*PDF Portfolios will not be accepted\*** Once combined please email **HRO Remote POC** listed on page 1 of this advertisement no later than the closing date.

**CLOSING DATE:** **20 Feb 2026**. Applications will be forwarded to the HRO office, to arrive **no later than** the business day of the closing date specified in this vacancy announcement. **\*Late submissions will not be considered\***

**EQUAL OPPORTUNITY:** The New Mexico Air National Guard is an Equal Opportunity Organization. Selection for this position will be made without regards to race, color, religion, sex, age, or national origin.

**INTERVIEW PROCESS:** Qualified applicants will be notified of the date, time, and place of the interview.

**Note: Incomplete packages will be returned without action.**

The duties and responsibilities and the specialty qualifications listed below are from The Department of Air Force Enlisted Classification Directory (DAFECD), 31 Oct 2025. Pg. 173, 2S0X1 Materiel Management. The file is located in [myFSS](#) articles and the [New Mexico Air National Guard SharePoint](#) HRO folder

**DUTIES AND RESPONSIBILITIES:**

Manages materiel management activities and systems involved in requirements determination, inventory control, storage and issues of supplies and equipment. Computes requirement, determines allowance, and researches and identifies materiel requirements. Performs operations involved in storage inspection, and identification of property. Performs inventories and ensures timely correction of discrepancies. Inspects and evaluates inventory management activities. Inspects and identifies property. Determines condition of property received. Performs shelf-life inspections of stock. Develops methods and improves procedures for storing property. Plans use of storage facilities. Stores, issues, ships, and transfers property. Controls issue of classified, sensitive, pilferable, and controlled items.

Coordinates with maintenance activities on repairable component actions. Controls and issues bench stock property. Obtains material required for equipment modification, periodic component exchange and bills of material in support of maintenance. Accounts for all items contained in mobility readiness spares packages. Provides materiel management expertise to combat support, enabler organizations and responsible officers for the proper accounting and control of specified classes of supply. Reviews and validates requirements. When required, initiates follow-up actions on materiel requirements. Coordinates equipment transfer and deployment actions with the accountable officer. Plans and schedules materiel storage and distribution activities. Processes information retrievals using materiel management system databases.



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Manages materiel management related systems and hardware. Performs operator maintenance on materiel management related systems and hardware. Applies system security policy and procedures to prevent unauthorized changes to information. Distributes materiel management computer products. Acts as a subject matter expert to the commander on the operation of materiel management systems and operations. Monitors Defense Data Network traffic through use of the Materiel Management Interface System. Ensures database integrity and makes necessary corrections. Controls and operates the Remote Processing Station (RPS). Monitors systems processing and corrects processing errors.

Monitors materiel management traffic through use of the Materiel Management Interface System and takes corrective action. Maintains liaison with the Standard Systems Group, MAJCOMs, and the servicing Defense Megacenters, to identify and correct problems. Develops database retrieval scripts for materiel management support analyses. Operates motor vehicles and assorted materiel handling equipment.

**Note: May perform additional duties as assigned.**

### **SPECIALTY QUALIFICATIONS:**

3.1. Knowledge is mandatory of basic mathematics, materiel management policies and procedures, Air Force property accounting, stock and inventory control, accountability and responsibility, principles of property accounting through manual or automated data processing (ADP), storage methods, warehouse control (issue and disposal), materiel handling techniques, methods of preparing and maintaining materiel management records, manual and automated materiel management accounting systems, logistics principles and interactions (materiel management, maintenance, transportation, and procurement), hazardous material and waste procedures, and deployment or contingency operations.

3.2. Education. For entry into this AFSC, completion of high school with a course in mathematics is desirable.

3.3. Training. For award of AFSC 2S031, completion of a basic materiel management course is mandatory.

3.4. Experience. The following experience is mandatory for award of the AFSC indicated:

3.4.1. 2S051. Qualification in and possession of AFSC 2S031. Also, experience is mandatory in preparing and maintaining documentation and records associated with materiel management.

3.4.2. 2S071. Qualification in and possession of AFSC 2S051. Also, experience is mandatory supervising storage facilities, analyzing trends in stockage policy and customer support, and operating contingency processing functions.

3.4.3. 2S091. Qualification in and possession of AFSC 2S071. Also, experience is mandatory managing functions such as computing stock control levels; receiving, storing, and issuing property.

3.5. Other. The following are mandatory as indicated:

3.5.1. See attachment 4 for entry requirements.



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3.5.2. For award and retention of these AFSCs, must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.

3.5.3. Must possess a valid state driver's license to operate government motor vehicles (MGC) in accordance with AFI 24-301, *Ground Transportation*.

3.5.4. Specialty requires routine access to Tier 3 (T3) information, systems, or similar classified environments.

3.5.5. Completion of current T3 background investigation according to AFMAN 16-1405, *Personnel Security Program Management* is mandatory.

3.5.6. Retraining into the 2S0XX career field within the Air Force Reserves and Air National Guard is restricted to the grades of E-6 and below with less than 10 years of Total Federal Military Service.